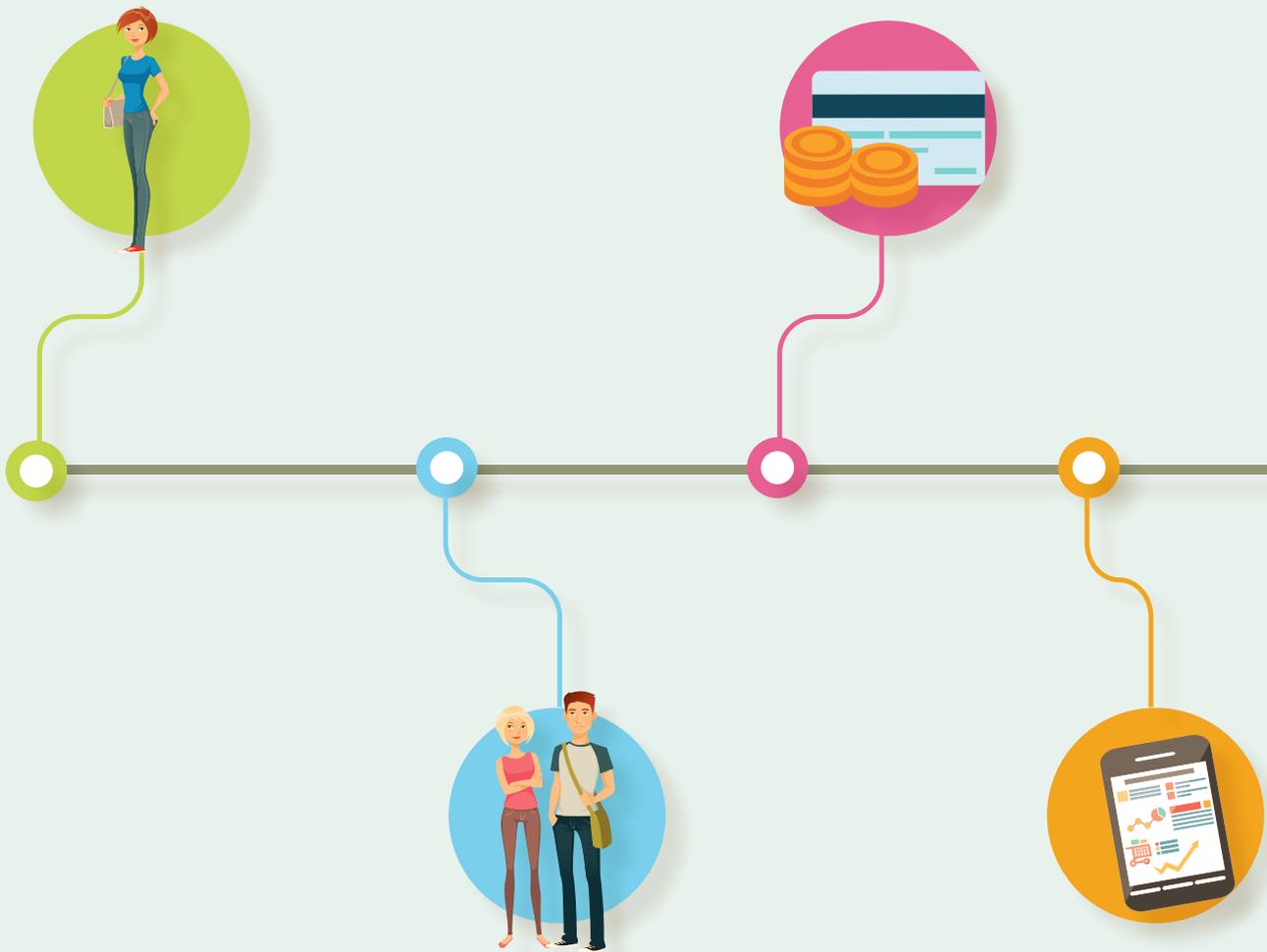


CPA Accounts Executive Traineeship





Congratulations on taking the first step on your accountancy career path. We love meeting talented people full of ideas, ambition and passion. People like you, in fact. If you're fascinated by business, and keen to step into the workplace straight away, CPA Accounts Executive Traineeship is for you.

Let us pay for your education and training and we'll help you unleash your talents.

By choosing a career as a professional accountant you can gain a highly-regarded professional qualification alongside a training allowance, all without the expense of funding higher education. At the same time, you'll be gaining invaluable experience in a commercial environment, working on real business projects alongside professionals.

Who is it for?



The course is aimed at those who have recently left school having completed the Leaving Certificate and mature students. The CPA Accounts Executive Traineeship can help activate your career in accounting and business.

CPA Accounts Executive Traineeship



A 12 month fully funded full time academic programme incorporating a three-month work placement. This course is for ambitious school leavers and mature students wishing to pursue a career as a professional accountant.

Our **CPA Accounts Executive Traineeship** combines work experience with study towards your professional qualifications. You will study towards the Certificate in Business and Accounting qualification accredited by CPA Ireland. This is a great way to demonstrate to employers your level of knowledge and capabilities and it will equip you with a set of skills for a range of roles in business.

How will I learn?

Every aspect of your professional training is paid for. The tuition will be delivered via face to face lectures in both Regional Skills and Training Centre LMETB locations Dundalk and Navan by Cenit College. Cenit College is a CPA approved learning provider with experienced lecturers from a range of accounting and financial backgrounds. Lectures will commence in September each year and will be scheduled from Monday - Friday for one academic year. In addition there is a three month work placement from June - August.





What will I learn?

Subject matter will include modules on:

- Management in Organisations
- Business Law and Professional Ethics
- Economics and Business
- Accounting
- IT for Business
- Introduction to Taxation
- Data Mining and Modelling
- Accounting and Payroll Package
- Business Communications



Training includes not only the specialist knowledge and practical skills you will need for your future career, but also a range of personal, management, IT and business communications skills. Together they will help you to gain a rounded introduction into the world of business by the end of this programme.

How long will it take to complete?

Commencing in September each year with classroom based tuition which will be examined through computer and paper based exams throughout the programme in the Regional Skills and Training Centre LMETB locations Dundalk and Navan. There will also be a three month work placement in an accountancy practice or a business related organisation thereby giving you an opportunity to gain applied practical experience in the world of accounting.



Embedded Awards

You will be awarded the Certificate in Business and Accounting accredited by CPA Ireland. You will also gain accreditation for Sage Line 50 Accounting and Payroll. This course constitutes one level of the four level professional CPA Programme.



What happens when I finish?

As a CPA Accounts Executive, you can continue your studies with the CPA Qualification on a part time basis and work towards becoming a qualified Certified Public Accountant.



When does it start?

September each year

Who's it for?

Ambitious and hard working people who are interested in pursuing a career as a professional accountant

What are the entry requirements?

A pass in at least 6 subjects in the Leaving Certificate, three of which must be higher level Grade C. Two of the 6 subjects must be English and Maths.
No accountancy required.
A pre-course aptitude test and interview will apply

Mature students with a keen interest in accountancy are also eligible

How long does it last?

The course will run over one academic year with classroom based tuition. In addition there is a three month work placement

What does it cost?

This course is fully funded and includes:

- ◆ 1 year student membership of CPA Ireland
- ◆ Course tuition
- ◆ Support materials
- ◆ First exam sitting
- ◆ Contribution towards transportation costs



Application Process



You must have completed the Leaving Certificate or qualify as a mature student. If under the age of 23 you must have obtained a pass in at least six subjects in the Leaving Certificate, three of which must be Grade C or higher in three higher level papers. Two of the six subjects must be English and Maths. There is no requirement to have studied accountancy. A pre-course aptitude test and interview will apply.

Are there any fees?

The CPA Accounts Executive Traineeship programme is free of charge for eligible individuals. The fee waiver applies to student membership of CPA Ireland for one academic year, full course tuition, support materials and exams relating to the programme syllabus. Funding is available for the first exam sitting only. Funding is not available for repeat exams. A financial contribution will also be made towards transportation costs associated with the work placement and commuting to either Dundalk or Navan Training Centres for tuition.



Next Steps



If you are interested in registering for the course you should contact Carmel Smith or Patricia Kelly below to make an appointment for interview.

About Us

Regional Skills and Training Centre LMETB locations Dundalk and Navan facilitate the creation of training courses which deliver practical skills and competencies matched to the needs of local and national industry and with measurable outcomes.

Cenit College was established in 2001, Cenit College is a private college based in County Kildare primarily offering professional courses in accounting and business. As a CPA gold star approved tuition provider, Cenit College always strives to provide the very best in business and accounting tuition.

The Institute of Certified Public Accountants in Ireland (CPA Ireland) is one of the main Irish accountancy bodies representing 5,000 members and students. The CPA designation is the most commonly used designation worldwide for professional accountants and the Institute's qualification enjoys wide international recognition. Its current membership operates in public practice, business (from multinationals to SMEs), financial services and the public sector and CPAs work in over 40 countries around the world.

Contact:

Carmel Smith, Patricia Kelly, Regional Skills & Training Centre LMETB. Tel: 042 9355700 Email: recep.rst@lmetb.ie
Web: www.rstc.ie